

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
MARCH 25 – 29, 2019**

MONDAY, MARCH 25, 2019

- | | | |
|----------|--|--|
| *6:00 pm | Land Conservation Subcommittee – <i>NOTE LOCATION</i> | 2 nd Fl. Conference Room
Austin Straubel International Airport
2077 Airport Drive |
| *6:15 pm | Planning, Development & Transportation Cmte – <i>NOTE LOCATION</i> | 2 nd Fl. Conference Room
Austin Straubel International Airport
2077 Airport Drive |

TUESDAY, MARCH 26, 2019
(No Meetings)

WEDNESDAY, MARCH 27, 2019

- | | | |
|----------|--------------------------|---|
| *6:00 pm | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |
|----------|--------------------------|---|

THURSDAY, MARCH 28, 2019

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center Board of Directors | ADRC
300 S. Adams Street |
| *5:30 pm | Education & Recreation Committee | Room 200, Northern Building
305 E. Walnut Street |

FRIDAY, MARCH 29, 2019
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Chair; Dave Kaster, Vice Chair
Steve Deslauriers, Bernie Erickson, Alex Tran
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, March 25, 2019

6:00 PM

Austin Straubel International Airport

Second Floor Conference Room

2077 Airport Drive

Green Bay, WI

****TOUR AT 5:00 PM****

Please park in short-term parking and bring your ticket in with you.

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 25, 2019.

Comments from the Public

Land Conservation Department

1. Open Positions Report.
2. Director's Report.
 - a. Demonstration Farm Network Expansion.

Other

3. Such Other Matters as Authorized by Law.
4. Adjourn.

Norb Dantine, Jr., Chair

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PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson, Chair; Dave Kaster, Vice Chair
Norbert Dantine, Steve Deslauriers, Alex Tran

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

**Monday, March 25, 2019
Approx. 6:15 PM (Or to follow Land Con)
Austin Straubel International Airport
Second Floor Conference Room
2077 Airport Drive
Green Bay, WI**

****TOUR AT 5:00 PM****

Please park in short-term parking and bring your ticket in with you.

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
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- III. Approve/Modify Minutes of February 25, 2019.

Comments from the Public

Consent Agenda

1. Housing Authority Minutes (January 21, 2019).
2. Solid Waste Board Minutes (February 18, 2019).
3. Transportation Coordinating Committee Minutes (December 4, 2017, March 12, June 11, September 10, December 3, 2018).

Communications

4. Communication from Supervisors Tran and Borchardt re: For the County to do an energy audit on all county-owned buildings. *Referred from March County Board.*

Extension Brown County

5. Director's Report.

Planning and Land Services

Property Listing

6. 2018 Annual Property Listing Report.

Planning Commission

7. Brown County STEM Innovation Center Construction Update.

Zoning – No agenda items.

Land Information – No agenda items.

Port & Resource Recovery

8. Solid Waste Transfer Station Scale Software and Kiosk Installation RFP – Request for Approval.
9. Beneficial Reuse of Dredged Material – Request for Approval.
10. Director's Report.

Public Works

11. Budget Adjustment Request (19-031): Reallocation between two or more departments, regardless of amount.
12. 2018 Annual Financial Report.
13. Recommendation and Approval for Courthouse & Lantern Cleaning and Resealing – Project #2302.
14. Summary of Operations Report.
15. Director's Report.

Airport

16. 12-Hour Shift Report.
17. Departmental Openings Summary.
18. Director's Report.

Register of Deeds – No items.

Other

19. Acknowledging the bills.
20. Such other matters as authorized by law.
21. Adjourn.

Bernie Erickson, Chair

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, March 27, 2019

6:00 pm

Room 200, Northern Building
305 E. Walnut Street, Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 27, 2019.

Comments from the Public

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center Executive/Finance Committee (June 22, 2017).
 - b. Aging & Disability Resource Center Board Meeting (February 28, 2019).
 - c. Board of Health (November 13, 2018 and January 15, 2019).
 - d. Human Services Board (February 14, 2019).

Communications

2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in-house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry.
Motion at February meeting: To hold 30 days to receive additional information from the Health Department.

Wind Turbine Update

3. Receive new information – Standing Item.

Veterans Services

4. Budget Adjustment Request (19-027): Any increase in expense's with an offsetting increase in revenue.

Board of Health

5. Draft and enact a policy relative to incidents of contamination by any government agency or detection of contamination in exceedance of State Statutes because we find the situation with the Port authority delay unacceptable. *See Item 6 in 1/15/19 Board of Health Minutes.*

Health & Human Services Department

6. Budget Adjustment Request (18-148): Any increase in expenses with an offsetting increase in revenue.
7. Budget Adjustment Request (18-149): Any increase in expenses with an offsetting increase in revenue.
8. Resolution Regarding Table of Organization Change Health and Human Services Department – Community Services Addition of One CLTS Social Worker/Case Manager.
9. Executive Director's Report.
10. Financial Report for Community Treatment Center and Community Services.
11. Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - (1) Corrected January 2019 Statistics.
 - (2) February 2019 Statistics.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
12. Request for New Non-Continuous and Contract Providers and New Provider Contracts.

Aging & Disability Resource Center – No items.

Syble Hopp – No items.

Other

13. Audit of bills.
14. Such other Matters as Authorized by Law.
15. Adjourn.

Erik Hoyer, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING**

**300 S. Adams St.
Green Bay, WI 54301**

Thursday, March 28, 2019 8:30 a.m.

AGENDA

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	Yes
8:37	4. Approval of the minutes of regular meeting of February 28, 2019	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none">• Must be limited to items not on the agenda• State name and address for the record• Comments will be limited to five minutes• The Board's role is to listen and not discuss comments or take action on those comments at this meeting		
8:42	6. Finance Report <ul style="list-style-type: none">a. Review and approval of February 2019 Finance Reportb. Review of Restricted Donations	Yes Yes	Yes Yes
8:50	7. Executive and Finance Committee Report	Yes	Yes
9:10	8. Directors Report <ul style="list-style-type: none">a. ADRC Self-Assessment Documentb. DRW Listening Sessionc. ADRC Funding and Budgetd. May 1st: Press Event and Ageism Presentation	Yes Yes	Yes
9:30	9. Staff Report: Kimberly Gould Nutrition Program	Yes	
10:00	10. Legislative Updates		
10:22	11. Announcements		
10:25	12. Next Meeting – April 25 th 2019		
10:30	13. Adjourn		Yes

Pat Finder Stone, Chairperson
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: *"Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"*

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Paul Ballard, Vice Chair
David Landwehr, Kathy Lefebvre, Ray Suennen

EDUCATION & RECREATION COMMITTEE

THURSDAY, MARCH 28, 2019

5:30 pm

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 28, 2019 and March 11, 2019 (Joint Meeting w/Exec.)

Comments from the Public

Consent Agenda

1. Neville Public Museum Governing Board Minutes of March 11, 2019.
2. Library Board Minutes of January 17, 2019.
3. Audit of Bills.

Discussion / Presentation Items / Superintendent's Report / Director's Report

Golf Course

4. Superintendent's Report.

Library

5. Director's Report.

Museum

6. Director's Report.
7. Neville Core Gallery Plan Working Draft.

NEW Zoo

8. Director's Report.
9. Discussion regarding the feasibility of allowing cross country skiing at the Brown County Golf Course.
Motion at February meeting: To hold for 30 days.

Park Management

10. Director's Report.
11. Fairgrounds Master Plan Final Report.

Action Items

12. Communication from Supervisor Erickson: To withdraw communication from Joint Executive Committee and Education & Recreation Committee of March 11, 2019 – to amend the MOU to include the words “Veterans Memorial.”
13. From Supervisors Schadewald and Erickson: This communication is my request for the inclusion of the seals of the six branches of the US Armed Forces (Army, Navy Marines, Air Force, Coast Guard and Merchant Marine) during WWII in interior/exterior artwork in the new Expo Center, along with recognition of Major General Jacob Jennings Brown, Lt. Colonel Austin Straubel, and any other appropriate military personnel related to the Brown County History.
14. Resolution in Support of Continued State Funding for the Knowles-Nelson Stewardship Program.
15. Resolution Authorizing Grant Application to the WI DNR in Order to Acquire Approximately 4.54 Acres of Land on Nicolet Drive for a Public Safe Harbor Boat Landing.
16. Request for Approval of Low Bid for Project #2304: Barkhausen Storage Building.

Other

17. Such other matters as authorized by law.
18. Adjourn.

John Van Dyck, Chair


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March 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Sfty. Cmte. 4pm Admin. Cmte. 5:30pm	7	8	9
10	11 Expo Center Open House @ Library 5:00 pm Joint Exec Cmte. & Ed and Rec Cmte. @ Library 6:30 pm Executive Cmte. Immediately Following Joint Meeting @ Library	12	13	14	15	16
17 	18 Citizens Redistricting Advisory Committee 5:00 pm	19 Vets 4:30 pm	20 County Board 7 pm	21	22	23
24	Land Con 6:00 pm PD&T 6:15 pm @ Airport	26	27 Human Srv. Cmte. 6:00 pm	28 Ed & Rec Cmte. 5:30pm	29	30
31						

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Board Meeting (February 28, 2019)
- Board of Health (November 13, 2018 & January 15, 2019)
- Human Services Board (February 14, 2019)
- Solid Waste Board (February 18, 2019)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
February 28, 2019

PRESENT: Patricia Finder-Stone, Bev Bartlett, Deborah Lundberg, Megan Borchardt Tom Smith, Sam Warpinski, Dennis Rader, Randy Johnson

EXCUSED: Arlie Doxtater, Eileen Littig, Mary Johnson, Linda Mamrosh, Mary Derginer, Amy Payne

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Tina Brunner, Jeremy Slusarek, Sherry Piatti, Donovan Miller, Spencer Smet, Allyson Crass, Margaret Miller, Mary Ann Kanugh, Debbie Delveaux, Aurora Zimmerman, Catherine Ramsdell

The meeting was called to order by Chairperson Finder-Stone at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS: New ADRC Office Assistant Spencer Smet was introduced to the Board

ADOPTIONS OF AGENDA:

Ms. Bartlett/Mr. Smith moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF January 24, 2019:

Supervisor Borchardt/Ms. Lundberg moved to approve the minutes for the January 24, 2019 Meeting. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samatha St #54, De Pere, WI 54115. Public Comment was given including:

- Number of programs leaving ADRC
- Meal program and diabetic needs

BINGO Request:

Chairperson Finder-Stone recognized Margaret Miller, 830 Winford Ave, Green Bay, WI 54303. Public comment was given. Ms. Miller expressed concern over the cancellation of the BINGO program at the ADRC. Ms. Miller raised questions in regard to ADRC BINGO:

- Locations for BINGO and challenge in getting to other locations
- High BINGO attendance in comparison to other ADRC programs
- ADRC web pictures of BINGO players
- Lack of ADRC advertisement of programs
- Why can't BINGO programming return to ADRC?

Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samantha St #54 De Pere, WI 54115 Public comment was given. Ms. Ramsdell expressed concern over the cancellation of the BINGO program at the ADRC.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JANUARY 2019 FINANCE REPORT:

Ms. Bowers referred to the January 2019 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for January.

Mr. Johnson/Mr. Smith moved to approve the January 2019 Finance Report. **MOTION CARRIED.**

B. REVIEW OF RESTRICTED DONATIONS:

There were no restricted donations received in January 2019.

DIRECTORS REPORT:

A. MISSION/VISION WORK UPDATE:

Ms. Christianson referred to the proposed plan outline for updating the ADRC Mission/Vision. Ms. Christianson explained there has not been an update in a number of years. Ms. Christianson feels there is an opportunity to make changes that will resonate more with customers and with staff. Ms. Christianson explained that she has enlisted the help of Ryan Gracyalny, Utech Group, to support this work with the agency. Ms. Christianson explained the Board is invited to the all-staff meeting on March 26th when the agency and the board will begin working on this. Ms. Christianson anticipates that the process will take until the end of 2019 to be complete and is looking forward to participation in this project from ADRC staff, management and board members.

Mr. Smith/Supervisor Borchardt moved to approve the project to update the ADRC Mission/Vision statement. **MOTION CARRIED.**

B. LOAN CLOSET GRANT:

Ms. Christianson explained that community partners have begun meeting to discuss possibilities for a community based loan closet. Ms. Christianson said that a planning grant became available through the Greater Green Bay Community Foundation and that the loan closet project may be a good fit for receiving this grant. ADRC staff and Sue Premo from Options for Independent Living collaborated to put the grant request together. If awarded the group may hire a consultant to assist in writing a business plan, conduct a feasibility study to help get the task force ready to submit an implementation grant for a community loan closet in 2020. Additional conversation ensued.

C. GOALS & OBJECTIVES:

Ms. Christianson referred to the 2019 Committee Goals and Objectives. Each year all committees are evaluated to decide if they are still needed and annual goals are created. Ms. Christianson's intention is to keep the Board updated on these goals each year. Ms. Christianson explained that board members are always welcome at the committees and may ask for updates from any of these committees as well.

D. THANK YOU – OFFICE OF THE BLIND

Each year through the budget process the board approves a grant for specialized equipment for customer of the Office of the Blind and Visually Impaired. The ADRC receives a "Thank You" each year for this.

STAFF REPORT: TINA BRUNNER BENEFIT SPECIALIST COORDINATOR:

Ms. Brunner referred to the Power Point handout which includes the unit mission and several success stories from 2018. Ms. Brunner shared information regarding her staff and volunteers and what roles they are responsible for. The team tagline is "The Red Tape Cutters". They connect people to benefits for Medicare, Medicaid, Social Security, Disability, and Health Insurance. They also advocate for customers in these programs. Ms. Brunner shared 2019 initiatives and challenges. Ms. Finder-Stone and Ms. Christianson thanked Ms. Brunner and her team for their contributions to ADRC customers.

LEGISLATIVE UPDATES:

Ms. Christianson shared that the ADRC will have buses available for attendees to Advocacy Day in Madison on May 14, 2019. Disability Advocacy day is on March 20, 2019.

ANNOUNCEMENTS:

Supervisor Borchardt & Mr. Rader shared that former ADRC board member Melanie Maczka was recognized for Excellence in Non-Profit leadership at the Annual United Way breakfast.

Ms. Christianson informed the board that there will be a press event regarding Older Americans Month on May 1st, 2019 at the ADRC. All are welcome to attend.

NEXT MEETING – ADRC- 300 S. Adams St. March 28, 2019 at 8:30 AM.

ADJOURN:

Mr. Johnson/Mr. Smith moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:28 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, NOVEMBER 13, 2018
5:00 PM

Present: Richard Schadewald, James Crawford, Karen Sanchez, Cheryl Weber, Susan Molenaar, Joe Van Deurzen

Excused: Jay Tibbetts

Others Present: Supervisor Joan Brusky, Erik Pritzl, Anna Destree, Ann Steinberger, Zach Kroening, Andrea Kressin, Christine Davidson, Chris Culotta, Janet Kazmierczak, Tami Radwill, Executive Director of Prevent Blindness Wisconsin, Barbara Vanden Boogart, William Acker

1. Call to Order, Welcome, Introductions

Chairman Richard Schadewald called the meeting to order.

2. Approval / Modification of the Agenda

Motion to modify agenda to add Human Services Director's Report to follow Public Health Legislation

MOTION: To approve modified agenda.

Van Deurzen / Crawford

MOTION CARRIED

3. Approval of Minutes of Meeting of October 9, 2018.

MOTION: To approve the minutes from October 9, 2018.

Van Deurzen / Weber

MOTION CARRIED.

4. Hearing and Vision Presentation

Andrea Kressin handed out a presentation document entitled "Hearing and Vision Program Presentation." Andrea stated staffing changes led us to evaluate the program in order to meet commitments with the schools. In Public Health we are being asked to look at what types of changes will have the largest impact in our community. We are also looking to build up community partnerships and make sure services are still provided. We wanted to screen the same grades, which is in line with the American Academy of Pediatrics best practices. We also wanted to make sure that the same amount of children were still being screened. We recognize that screening tools are just that. It is not a full diagnosis from an eye doctor or medical professional. We want to make sure they are connected with a medical care provider for their eyes.

The changes made to the program are for 4 and 5K students we are screening using a Spot photorefractor; 1st, 3rd and 5th grades we are using the chart method. The Tumbling E's vision chart is no longer being used (1st, 3rd, 5th grades). Instead, we are aligning with best practice and using the Sloan chart as the screening tool for these ages. Other procedural changes for chart screening include using the Happy Feet, as recommended by Prevent Blindness, as well as occluder paddles versus paper cups. Andrea stated in the past we had the three dedicated staff to the Hearing and Vision Program. We made it a team effort, divided schools among all the health aides, and have addressed staffing storages.

Andrea stated our next step is participating in a vision workgroup with community partners. One of the goals of that workgroup is to look at the next steps part of screening. If we know parents are not following up, having their children seeing a medical professional, and how can we reduce barriers so kids can get access to the care that they need in terms of their vision. Andrea stated we would add a health educator into the mix in order to be able to build up community partnerships, utilize other resources that are out there, to engage in quality improvement activities and to analyze statistics.

Tami Radwill stated she has been with Prevent Blindness for 16 years and Prevent Blindness has been around since 1958. Tami stated Brown County has been a long time partner who screens 16,000-18,000 kids every year. Tami stated Wisconsin is one of ten states that do not have a law that requires vision screenings. She commends Brown County for providing this screening for families. Tami stated Prevent Blindness' protocol is set by the National Center for Children's Vision and Eye Health. A national expert panel makes recommendations based on research studies and best practice. Tami stated about 2 years ago the papers were published and some of the changes came about. What used to be acceptable practice was the Lea wall

chart but is now the Lea flipbook and the photo screeners have come out. Tami stated the wall charts are the best practice and they will be the best practice because the other tools keep changing, and while those tools are acceptable practice, they do not stick around long enough to become best practice because the next generation is coming down the pike. Brown County is using the SPOT, which she states is 4th generation of the tools. Those tools never hit best practice. Tami stated the SPOT is the right tool to be using on 3, 4k and 5k kids. After that, the protocol set through the studies is the Snellen Sloan chart. Tami stated the Tumbling E chart was gone since about 2004. The reason is because it placed too many other demands on the kids, having to know which direction and other types of coordination and then it becomes more than a vision screening. Tami indicated we are following Bright Futures and Brown County is screening the grades Prevent Blindness recommends. The occluder paddles are best practice as well. The happy feet keeps the kids still and at the right distance. Tami sat on the Healthy Children Committee Taskforce who wrote the Blueprint for the State and they are the voice of vision and it is three, four and 5 year olds. The books are best practice. Any of the photorefractors are acceptable practice. Tami states they are the vision piece of that State document. She also sat on the School Age Taskforce Committee years ago through Prevent Blindness to talk about what a screening look should like at schools. They set that protocol and there is a position statement through Prevent Blindness as well. A screening is a screening and if they do not pass the screening, we want to get them to an eye care provider. Tami stated they had a grant through the Healthy Wisconsin Partnership with the Medical College and they have added curriculum for the classroom to educate the students and teacher and parent resources.

Chris Culotta, Northeast Region Director for Wisconsin Department of Health Services, Division of Public Health, and Office of Policy Practice Alignment indicated in Wisconsin, there are 86 Health Departments. In the Northeast Region, he works with 17 counties, 19 local health departments and 3 tribes. Chris stated the State is pushing for modernization. Next year the State will conduct a 140 review, which looks at the core public health functions and essential services. Chris stated Brown County is doing a great job with their Beyond Health Steering Committee. That committee talks about system level changes, and talks about the health of community and then creates a Community Health Improvement Plan, which is a system level approach. Chris applauds Brown County for looking at the program and asking how we can modernize for the citizens.

Chery Weber stated we have a .68 employee on this project. Andrea stated prior to the resignations there were three staff dedicated to the hearing and vision program, two nurses at .68 FTE and one Health Aide at .6. Andrea stated we are looking to consolidate the two vacant positions and have a full time educator and having the current nurse maintain her position at .68.

Joe Van Deurzen asked if we could bring in other people to help with screening since we are short staffed. Andrea indicated the current model is to utilize our staff and when possible to use volunteers. It is something that we are exploring as far as partnerships but the vast majority of the screenings are being done by our own staff. Andrea indicated one of the goals of the educator is to identify opportunities in the community regarding volunteers. Susan Molenaar asked what happens after a child fails a screening. Chris Davidson states it varies depending on the child. She reaches out to schools and parents. The bulk of the students get a letter sent home. She tracks the letters and results that come back. The goal is to connect those kids with a medical provider. Jim Crawford asked how many do we screen and how many do not pass. Chris indicated 12,000 screened, 2,700 referred, 718 saw a medical provider. Chris indicated that last year we were using a combination of the Tumbling E chart and photorefractor. The chart is being used on the older students and the photorefractor is being use on 4k and 5k.

Joan Brusky asked what happens after the 6th grade level. Andrea stated that if a parent to teacher identifies a student, we would screen any age by request. Richard Schadewald asked if we keep cumulative records on kids. Chris indicated she does try. Tami indicated there are tools created by Prevent Blindness for this.

5. Public Health Legislation – Standing Item

Anna handed out the 2019-2020 Legislative Priorities that include 1) building and retaining public health infrastructure through public health funding 2) infusing health and equity in all policies and 3) improving public health workforce succession planning to support consistent and efficient delivery of services. Jim Crawford asked if Winnebago institution was our main facility. Erik Pritzl stated we are in a great position in Brown County because typically about 95% of our admissions stay in Brown County. Either we only use Winnebago as a last option because of capacity issue or there is legitimate treatment needs that we cannot meet in our facilities.

6. Health Officer Report

Human Services Director Erik Pritzl stated the legislative priorities connect within the Health and Human Services Budget overall. Erik stated he is proposing for 2019 to create a new division within Health and Human Services, which is the Criminal Justice Division under Community Services. This will hold together all current treatment court resources operating in Brown County; Heroin Court, Drug Court, Mental Health Court, and Veteran's Court and OWI courts. A jail re-entry position has been added. Erik stated they have mental health officer clinician teams. They will pair a clinician with two mental health officers to go jointly in terms of making efforts to connect with people in either outreach or follow up from a crisis. They would also have the crisis assessment centers, which will look at efficacies and streamlining operations with mental health response. This would build onto the Community Treatment Center to have crisis assessment take place there with some limited medical screening.

Erik indicated trauma informed care was another budget initiative. Funding is set aside in 2019 to transform the organization into trauma informed care. One of the problems was staff to manage it. Erik indicated next year there is money for a consultant to handle that and also for a physical environment.

7. Nursing Unit Update

Ann Steinberger stated they did several clinics including; Heritage Hill flu clinic, serving 161 individuals; one at our office, serving 51, and one at the Kroc Center, serving 171 individuals. Ann stated they have a nurse position open and are in the process of hiring. Ann stated they are renegotiating the State contract for immunizations. They are going to continue with immunizing the children before the age of two with the primary services. This year they are currently at 81% and their goal is 83% of 2 year olds are immunized before age two with the primary series. Ann stated regarding lead, they are providing more comprehensive nurse follow up for lead levels that are five and above. Through the Lead Coalition they worked with the State for a provider tool kit, they customized it to Brown County, and it was distributed to local pedestrians in the area. Karen asked about adult immunization program and if it is only for residents of Brown County. Ann stated adults have to meet the State guidelines otherwise; they have to go to a provider. Jim asked about Acute Flaccid Myelitis. Ann handed out a fact sheet and stated there are no confirmed cases in Brown County. She states the diagnosis has to come from CDC. They still do not know what is causing this. The majority is occurring in children. Since 2014, there have been 404 confirmed cases. In 2018, there are 80 confirmed cases in 25 states. Cases are reported directly to the State and they inform us if we have anyone in our jurisdiction under investigation.

8. Environmental Unit Update

Zach Kroening stated we are starting interviews for our open sanitarian position. In the 2019, we will be adding an Environmental Technician, which will tackle the increase in the short-term rental tourist rooming house inspections. He hopes to have this filled in January 2019. Zach states they are forming a food safety advisory group whose goal would be to develop and maintain a strong line of communication between the Environmental Division and licensed operators as well as seek input on building a comprehensive, fair and consistent food inspection-licensing program. Zach stated they are creating an online application process for all licensed food establishments to apply for a seat on the committee and hope to have it completed by April 2019. Mr. Schadewald stated there is a software program, which will give them a list of the tourist rooming houses in Brown County. Zach estimated around 250 tourist rooming houses will need to be inspected.

9. Community Engagement Unit Update

Andrea stated our Maternal Child Health contract is being negotiated and hopes to have final updates by the end of this week and will update next board meeting. Andrea stated we are looking forward to hiring the Planner position which passed through budget with support from leadership. Andrea also indicated we are in the process of transitioning a hearing and vision nurse position to an educator.

10. Health officer remaining report

Anna stated our move date is February 28. We will close down the office except for emergency services. The first of March is unpack and settle day. March 4th public health opens at both locations. ICS structure has been working very well and it has helped us to streamline communication. Anna handed out the 2017 Annual Report and the 2019 Preparedness Calendar for the 200th birthday. One of the calendars made it into the time capsule at the Neville Public Museum.

11. Receive new information on wind turbines – Standing Item

Bill Acker handed out a document entitled "*Mason County wind-farm lawsuit against Consumers Energy settled for 17 of 19 plaintiffs.*" By John S. Hausman from www.mlive.com. Bill stated the terms of the settlement are confidential. Bill Acker also presented a court case document from State of Michigan, County of Mason, Kim Vannortwick, etal vs. Consumers Energy Company, Case No. 13-87-cz, Complaint and Demand for Jury Trial. He also handed out a document from www.michigancapitolconfidential.com entitled "*One Lawsuit Settled, But No Truce in Wind Energy Debate,*" by Jack Spencer, dated January 31, 2015. He also handed out a document entitled "*Brown County Board of Health Meeting Tuesday November 13 2018.*" He also handed out a document called "*Adverse Health Effects from Wind Turbines Commonly Called Wind Turbine Syndrome*", by William G. Acker dated November 13, 2018. Bill Acker stated this document lists many of the adverse health effects that are experienced from wind turbines as well as the adverse effects on animals.

Bill stated we do not have definitive health tests showing the wind turbines cause these health syndromes. This definitive proof is found in many cases of health problems, not just in the United States but also around the world. A good example is cigarette smoke causes lung cancer. That has never been medically proven that it causes health problems in humans. It has been proven in mice but has never been medically proven in humans. The reason why it is so highly supported in the United States is the preponderance of evidence. He states another example of this is the Monsanto Round Up case. It has never been medically proven that Round Up causes cancer. It has been indicated as a probable cancer-causing agent. They do the tests on mice and that makes it probable. The reason Bill gives these examples is it correlates well with what we are experiencing with respect to wind turbines. We may never get the medical evidence we would like but in his opinion, there is already a perponderance of the evidence.

12. Correspondences

None.

13. Comments from the Public

Barb Vanden Boogart commented on rudeness and animosity at this meeting. She stated they take a great deal of time and effort to look into things and protect the community. She states they are working hard to protect them.

14. All Other Business Authorized by Law

15. Adjournment / Next Meeting Schedule (January 8, 2019)

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, JANUARY 15, 2019
5:00 PM

Present: Richard Schadewald, Cheryl Weber, Susan Molenaar, Jay Tibbetts, Cynthia Brown Sullivan

Excused: Karen Sanchez

Others Present: Steve Deslauriers, Barbara Vanden Boogart, William Acker, Erik Pritzl, Anna Destree, Ann Steinberger, Zach Kroening, and Andrea Kressin

1. Call to Order, Welcome, Introductions

Chairman Richard Schadewald called the meeting to order. Mr. Schadewald welcomed new Board member Cynthia Brown Sullivan. Cynthia stated she is a physician and lives in Ledgeview.

2. Annual Election of Board of Health Chairperson, Vice Chairperson per Chapter 35.01(5) of the Brown County Code of Ordinances

NOMINATION: Richard Schadewald for Chairperson.

Tibbetts / Molenaar

MOTION: To elect Richard Schadewald as Chairperson by unanimous consent. Tibbetts / Sullivan

MOTION CARRIED

NOMINATION: To elect Jay Tibbetts as Vice-Chairperson.

Schadewald / Molenaar

MOTION: To elect Jay Tibbetts as vice-chairperson by unanimous consent.

Schadewald / Weber

MOTION CARRIED

3. Approval / Modification of the Agenda

MOTION: To modify and approve the agenda by moving Correspondence after Approval of Minutes of November 13, 2018.

Tibbetts / Molenaar

MOTION CARRIED

4. Approval of Minutes of Meeting of November 13, 2018.

MOTION: To approve the minutes from November 13, 2018.

Weber / Molenaar

MOTION CARRIED.

5. Correspondences

Submission of January 14, 2019, email from Joe Van Deurzen to Troy Streckenbach resigning from the Board of Health. Placed on file.

6. Communication Plan for Groundwater Exceedance

District 20 County Supervisor Steve Deslauriers stated this agenda item was referred from the Human Services Committee and it centers on the future proposed landfill site in Southern Brown County in the Town of Holland. At that site there are baseline monitoring wells where the county is testing to get a baseline of the environmental condition of that site prior to the construction of the land fill. He stated he would give a brief background of what happened and why he is here, what his concerns are, and why he is

asking for action from the Board of Health. Mr. Deslauriers stated back in December a round of testing was done on the baseline monitoring wells at the dumpsite, which included over 20 wells that were tested back in December of 2017. He stated TCE (trichloroethylene) and methylene chloride were found in those wells. Port and Resource Recovery's contractor, who did the testing, tried to figure out what happened and proceeded with two further rounds of testing; one in December 2017, one in February 2018, and one in April 2018. Mr. Deslauriers stated he heard nothing about the contamination of those 20 plus wells until the Director's Report at the Planning Development and Transportation (PD&T) meeting. At that meeting, Mr. Deslauriers asked if any of the neighbors had been contacted and was told it was just trace amounts. After that meeting, he was given a report that showed the levels of contamination, the extent of the contamination, and that no source was identified. Mr. Deslauriers submitted an untitled document summarizing the test results. He stated there were 152 statutory exceedances in over 20 wells. He stated they ranged from very small exceedances to over 160 times the state preventative action limit, which requires action be taken at that point. He stated no communication outside of Port and Resource Recovery up to that July PD&T meeting had taken place; a full 7 months after the known contamination took place. The three tests showed not a decreasing level but in his estimation, an increase in level and this was not relayed to the residents.

He ultimately contacted Director Pritzl on August 3rd and Erik Pritzl then communicated to our Health Officer, Anna Destree. Three days later, which he thought was an appropriate action, they contacted the DNR, who manages these events. Mr. Deslauriers continued with his fact finding and emailing back and forth to the DNR. He stated the summary from the DNR reported was how Port and Resource Recovery handled it once the DNR was involved was appropriate. He stated they never spoke to the appropriateness of the delay in communication. Mr. Deslauriers stated the cause of the contamination was bailers, devices they use to pull samples from the wells; specifically the adhesive used in those bailers appeared to be the cause of the TCE and methylene chloride. His concern is that they did not know the cause until September of the following year, a full 10 months after the known contamination, and 11 months from the contamination event. Since then he has been stating informally at every PD&T meeting that Director Haen attends, that he did not think the action taken was appropriate, and asked how to do you do this different if this exact event were to happen tomorrow.

Mr. Deslauriers stated he put in a communication to the County Board to make this a formal process because of difficulty making any movement while it was privately being considered in PD&T. Mr. Deslauriers stated at the August meeting the question was asked by the Human Services members to Health Officer Destree, "Would you have liked to be notified earlier?" The response was, "I would have preferred to have been notified earlier." Mr. Deslauriers stated he made the motion to refer to Corporation Counsel to give direction what he thought was appropriate actions for future events. The response given was to ask Port and Resource Recovery Director Dean Haen to follow the recommended communication guidelines specified by Corporation Counsel in his 11-27-18 email to Supervision Schadewald and Mr. Deslauriers which stated, "To notify the Wisconsin DNR within 60 days whenever we have a sample that attains or exceeds a ground water standard and especially to follow any and all Wisconsin DNR recommendations concerning this issue." Mr. Deslauriers stated Director Haen's communication for future well contamination events at three separate PD&T meetings would not follow this Corporation Counsel guidance. Mr. Deslauriers is looking for action by the Board of Health to say that this is not acceptable. He agrees with the logic and the pattern of investigation but what he does not agree with is keeping it quiet and only involving the DNR when someone else asks questions.

Mr. Schadewald stated he encouraged the Board of Health to do due diligence but to then talk to Anna and Erik to see what would be best for the Board of Health to recommend. Jay Tibbetts asked Anna how she would have acted when this was first discovered. Anna stated she would have made the recommendation to contact the DNR. Anna stated her question would be "is the DNR involved yet because the DNR is

ultimately the responding agency.” Mr. Deslauriers said the contaminate turned out to be something introduced with the bailers in the wells. It was not an environmental contaminant.

Mr. Schadewald asked Anna if we had a policy in Brown County. Anna stated she is not aware of a County policy. Anna stated they are starting to have conversations that if something happens out of the ordinary, how we update each other so we are aware of what is going on and that the proper agency is notified.

Cheryl asked if the DNR had any requirements. Steve Deslauriers indicated he could supply DHS Chapter 140. He states the language is clear but he thinks Corporation Counsel is on the middle ground by saying that it may not be specifically required because it is not an actual landfill yet. He recommends 60 days, which 60 days mirrors what is in DHS Chapter 140 for ground water protection.

Mr. Schadewald asked for the future should Brown County departments that have any discovery of contamination have a policy that they report it to the Health Department. Mr. Schadewald asked if Erik had a plan for that. Erik states it seems reasonable that we would want the departments involved with different angles of concern to be communicating. Mr. Pritzl stated they were trying to figure out the point source and they are looking at those wells. He stated we are thinking bigger issues and thinking how the DNR is involved and then start advising us of who can we notify and when and what are the concerns. He stated it makes sense that we are communicating and bringing all those resources to bear. Mr. Schadewald asked if we had a policy now. Erik indicated that we do not. Mr. Deslauriers indicated Troy signed a policy this month that particularly addresses this and only goes to the Risk Manager, which is one-step too short.

Mr. Schadewald said that if the Board of Health feels this is enough of a concern that we would make a motion.

MOTION: That the Human Services Committee draft and enact a policy relative to incidents of contamination by any government agency or detection of contamination in exceedance of State Statues because we find the situation with the Port authority delay unacceptable.

Schadewald / Tibbetts

MOTION CARRIED.

7. Nursing Unit Update

Ann Steinberger indicated influenza has been relatively mild this flu season. Ann stated there have been many GI outbreaks in long-term care facilities and it is the community. Our Public Health Nurse position is filled and the nurse started the end of December. We have one nurse who will be retiring.

Ann stated we received notification of funding from the State for CD funding. That funding cycle stated July 1st and goes through June 30th. We have a few months to figure out what we are going to do to increase awareness about communicable disease.

Before Christmas, we had a campaign where nurses went to certain bars and put up posters, two of which are on record. These ads targeted establishments where families would not go. There was an article in the Press Gazette regarding the campaign and it was shared nationally.

Ann indicated that the medical college reached out to us. They have a research project to get parental perceptions of the health education their child is receiving in school. We are collaborating with them to promote their survey. They hope to have 200 complete the survey. Cheryl asked if the survey was targeting the parents and Ann indicated it was. Anna stated what they believe to be true is that the parents would like more education but they hypothesize that the school thinks the parents do not. What they think they will learn from the study is that the parents actually want more education on it and that is what they are

looking to find out. Anna stated, in other words, does the parent perception match to school perception right now.

Ann stated we had a case of meningitis. It was a cooperative effort with De Pere. All contacts were treated and no additional cases. She stated in 2018 we investigated 10 cases of people where providers thought that the person had TB disease.

Ann stated we were contacted by the Department of Health Services and Zach was contacted by the Department of Agriculture, because one of our cases of Shiga-toxin e. coli matched several other people in the State. It turns out there are about 14 people nationwide that are potentially related to this. Zach's team investigated and they collected information from the possible areas and then handed that over to Department of Agriculture for follow-up and now we are waiting. Anna stated our teams over Thanksgiving went through the ground turkey recall. Because of the work the Nursing and Environmental teams did, there was a nationwide recall on turkey. Whether it is a current threat or not, we can look at processes and provide education.

Ann stated she was asked to share information at the January Human Services Committee about our reminder and recall system that we are using for individuals whom either are behind in immunization or are due for an immunization. Currently we are using a response that is available from Pfizer. Ann stated we are required under our grant to do a reminder recall system. We do a report and our health aides confirm details according to the Immunization Registry. The reports are sent to this HIPAA compliance, Televox, to send out letters. Anna took this procedure to our internal HIPAA committee and corporation counsel and they indicated we were not violating any HIPAA laws

8. Environmental Unit Update

Zach Kroening stated we are in the process of gathering information and looking at taking on transient non-community well water program through the DNR. We would be testing for chloroform bacteria, ecoli and nitrates. Our vacant sanitarian position was filled in mid-December so we are fully staffed for Sanitarians. The next step we will be interviewing for the Environmental Technician position who will inspect the tourist rooming houses. The Room Tax Commission wanted to find which places in Brown County are not licensed. They purchased this STR Helper which tracks down the tourist rooming houses.

9. Community Engagement Unit Update

Andrea Kressin stated an offer was made for the Public Health Planner position and we are finalizing details. This person will guide us through the accreditation process. We are in the committee process in terms of hearing and vision. We proposed a position change to hire an educator to support the Hearing and Vision Program to work in partnership with the nurse who is currently coordinating efforts along with health aide support. A new grant opportunity is related to a chronic disease prevention grant that the State of Wisconsin approached Brown County because of some outreach that our Community Engagement team had been doing in terms of diabetes awareness and prevention with at risk populations in our community. Casa Alba, NEW Community Clinic, ADRC, and others have been having conversations around diabetes management and awareness and the State applied to the CDC for funding to support some of these initiatives because of the work we were already doing. We are putting together an 18-month action plan that will wrap up in mid-year 2020. The focus will be on diabetes and cardio-vascular disease prevention and early detection and management.

10. Health Officer's Report

Anna stated Erik Pritzl would talk more about case management resource. Erik stated there were questions about case management resources and what the department does for mental health, substance use, or disability. Erik submitted a Case Management Services Overview, which describes what we do. He stated it

describes the programs that we offer based on regulations or a partnership with the State. It talks about eligibility briefly and then funding. All these programs depend on medical assistance eligibility so we can be reimbursed for the service.

Anna stated we are in the final stretch of the move. Ann pointed out the great work that is being done by staff. The incident command system is used to management emergency events. We can use this as an example of how we respond as an agency to planning an event.

Anna stated the Beyond Health group is working and doing a charter on what are the roles of the Steering committee. We have had two planning sessions. She thought it was important to note that they are going through that process.

Anna stated we are looking at updating Public Health Ordinances and recognize that they are outdated. Chapter 37 needs to be updated to include current code reference. We are working with Corporation Counsel as part of our accreditation process to update other policies and ordinances.

We will be evaluating our home visitation program and look towards Nurse Family Partnership. At the March 12th meeting, we will give a presentation on how we intend to evaluate the home visitation program. It is a community program and we will get feedback from partners and community members.

11. Public Health Legislation – Standing Item

12. Receive New Information on Wind Turbines – Standing Item

William Acker submitted *“Wind Turbine Hosts Clive & Trina Gare Hosted 19 Wind Turbines on Their Land and Became Ill upon Start-up,”* by William Acker dated January 15, 2019, which states wind turbines in Australia were hosted by the Gare Family. Because of the 2010 installation, the Gare’s became ill. They reported their experiences to the Senate Select Committee and risked losing their compensation for hosting the wind turbines by speaking to them. He states this disproves the “green eyed monster of jealousy” theory. Mr. Acker also submitted an article printed from <https://stopthesethings.com> entitled *“SA Farmer Paid \$1 Million to Host 19 Turbines Tell Senate they ‘Would Never Do it Again’ due to ‘Unbearable’ Sleep-Destroying Noise,”* which is about Clive and Trina Gare.

Mr. Acker presented his document *“Jay Tibbetts Visit to Dave Enz Home June 8, 2016,”* prepared by William Acker dated January 15, 2019, which describes Jay Tibbetts experiencing a condition called Fight or Flight Response. Mr. Acker read this document to the Board and it is on file.

Mr. Acker also submitted *“Future Renewable Electricity Production from 2017 to 2050 for the USA & the Impact on Wisconsin,”* by William Acker dated January 15, 2019, which is on file and talks about solar energy increasing over the 17 years, from 2017 to 2050, by 28.8% per year, but wind turbines over that same period of time will experience an increase of 2.27% per year.

Barbara Vanden Boogart stated in the affidavits that people never experienced the Fight or Flight Response prior to the wind turbines being installed. She stated not only did Dr. Tibbetts experience this but three teachers have experienced this as well. There have been four county supervisors that have experienced symptoms because of their exposure in the project as well as an attorney. It is not just people that live there that have symptoms but visitors as well.

13. Comments from the Public

None.

14. All Other Business Authorized by Law

Dr. Tibbetts would like a rural representative on the Board of Health.

Mr. Schadewald will send a thank you to Joe Van Deurzen for his years of service.

15. Adjournment / Next Meeting Schedule (March 19th, 2019)

Motion to adjourn at 6:40PM

Brown-Sullivan / Molenaar

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 14, 2019 at Health & Human Services; Sophie Beaumont Building; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

Present: Supervisor Tom Lund, Chair
Jesse Brunette, Susan Hyland, Vice Chair Paula Laundrie, Supervisor Alex Tran

Excused: JoAnn Grashberger, Craig Huxford, Supervisor Aaron Linssen

Also Present: Erik Pritzl, Executive Director
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Ed Somers, Hospital & Nursing Home Administrator
Six Social Worker students from University of Wisconsin-GB
One Social Worker student from Concordia College

1. **Call Meeting to Order:**
The meeting was called to order by Supervisor Lund at 5:37 pm.
2. **Approve / Modify Agenda:**
LAUNDRIE / TRAN moved to approve the February 14, 2019 Agenda.
The motion passed unanimously.
3. **Approve Minutes of January 10, 2019 Human Services Board Meeting:**
HYLAND / BRUNETTE moved to approve the minutes dated January 10, 2019.
The motion passed unanimously.
4. **Executive Director's Report:**
Erik Pritzl distributed his February 2019 Executive Director Report.

Sophie Beaumont Building Moves and Updates

To prepare for Public Health's arrival, the Mezzanine level has been cleared of Youth Justice and Child and Adolescent Behavioral Health Unit (CABHU) staff, and they have moved to the first floor. Facilities is fixing, painting, and installing desk space for Public Health to move in at the end of February, to be open for services on March 4. Public Health will also have clinic space on the first floor.

LAUNDRIE: Can we get a tour at some point?

PRITZL: When we get the Mezzanine done, and have it cleaned up. Maybe at the March (Human Services Board) Meeting, we can do a walk through and you can see how we are using the space now.

Food Share Benefits

Benefits for February were issued on January 20. All benefits for March will be issued on March 1, even though they are usually distributed sometime between the 2nd and 15th of the month. The State made the decision to issue all on the 1st to minimize the stress and strain on people. As long as there are no further shutdowns at the Federal level, everything should continue as normal. They are working on contingency plans if there would be a problem.

New Department of Children and Families (DCF) Secretary

There is a new Department of Children and Families Secretary – Ms. Emilie Amundson. She comes to DCF from the Department of Public Instruction. She has brought some team members from that area, plus new team members will be added. DCF is doing some restructuring and filling positions. Pritzl was able to meet her and ask about the \$30M per year for Child Welfare Services. She was aware this money was being asked for, but it is too early for her to say whether she supports it or not.

Secure Residential Care Center for Children and Youth (SRCCCY)

We have talked with Sherriff's office staff to discuss what it means to current operations. Rules are being written that can impact current programming like our LAUNCH Program which is an alternative to corrections. We are looking at what opportunities are there for Brown County. Right now in the State, there aren't many counties looking at SRCCCYs. Dane, Racine and Milwaukee Counties, are looking at these, but are not looking to serve populations outside of their own counties. Racine is the only one talking about beds being available for other Counties. Fond du Lac has explored it, and Brown County is continuing to explore it. We just received the Rule and we continue to pull it apart. There is a requirement to create a Grant Committee, and applications to construct were to be submitted by March 31; however, no committee has been established, and no committee members identified. Pritzl does not believe this will happen by March 31, and thinks the deadline will get pushed back because everything is to be completed by January 1, 2021. There are funding issues – only \$40M statewide for all new County facilities, and we have heard estimates of \$25M, with one county stating their facility would need \$40M. There is a lot of work to be done, but we remain involved to see if it is something Brown County would like to do.

Criminal Justice Services

We have posted the Criminal Justice Manager position through tomorrow (February 15). We want to be sure we get a good pool of applicants. We did a first round of interviews last week. This position is to get all operations moved to us as well as the Day Center starting July 1, 2019.

Emergency Detentions

Both children and adult emergency detentions were down in 2018. We are seeing levels that may be indicating a downward trend.

2018 Mental Health Initiative Service Numbers

Mobile crisis statistics – we are seeing people within under 30 minutes which is a performance standard. 35 individuals were served for detox services; 2 people had repeat admissions; 53 people served through contracted residential treatment. 4 different providers were used so we could better match a consumer with a provider. The Day Report served an average of 138 people per month, and 170 people completed supervision.

LAUNDRIE: Is the mobile crisis – the average of 156 in-person – that does not include Family Services Crisis Center, that's a separate entity, correct?

PRITZL: This is the Crisis Center and this is the mobile portion.

LAUNDRIE: And police?

PRITZL: No, this is just Family Services Crisis Center.

TRAN: Concerning the (Public Health) move to Duck Creek — are we providing any services out there for the community because there are no bus routes out there.

PRITZL: The units out there are Environmental units — the Environmental Lab, Sanitarians and Preparedness staff.

TRAN: Classes out there?

PRITZL: They have talked about the opportunity to potentially have public meetings in the meeting room out there. They've discussed having Serve Safe classes there for food servers, but they are not scheduled at this time. The public services like immunizations or communicable diseases are here (Sophie). What is out there are mostly services that are environmental in nature, and services where our staff are going out to the locations — like our Sanitarians that do the inspections; they are in the field more. People may come and drop off water samples, but that is the extent of it.

TRAN: Good, because Howard is not going to put in a bus line.

LAUNDRIE / TRAN moved to receive and place on file the Executive Director's Report for February 2019. Motion carried unanimously.

5. **CTC Administrator Report including NPC Monthly Report:**
Ed Somers, Hospital & Nursing Home Administrator, referred to his February report included in the Agenda Packet.

Somers took time to thank the CTC staff during the brutal weather the last couple weeks. The staff was very good about showing up, some had to extend their shifts; they did a great job and are very dedicated.

Patient Care Issues

CTC is updating the process for those who show up at front door to voluntarily present for services by shortening the process, make sure they do not have to wait long and we take care of their needs. We are continuing to work on ligature assessments, and new beds have arrived to help reduce these risks. We are securing the beds to the floor, and donating current beds to Diversion.

Contracted Service Issues

We are having issues with Aramark doing laundry and having it come back with bleach spots.

Patient Complaints

We are changing how we do our grievance procedure. We have decided to separate them into service complaints and true civil rights grievances. By code we are required to have the board meet on the civil rights grievances. As an example, someone wants to complain about our smoking policy, and they will grab the civil rights grievance policy form, and fill it out. So instead of convening the committee to discuss that, we will separate those out. The QAPI committee will still hear about the complaints, but will not need to convene.

Federal/State Regulatory Concerns

We filed two reports with the Office of Caregiver Quality regarding complaints about caregivers on Nicolet Psychiatric Center and Bayshore Village. Neither complaint was substantiated, however, the reports were filed per code requirements.

We were cited for a past non-compliance complaint — a patient at the nursing home, made accusations that we could not substantiate so we did not file a report. Then, later she made continued accusations, and this time named a person, so we filed a report. We received a citation because we did not file based on the first complaint she made without naming a person.

Other Business

We received notification that Bay Haven will not need to undergo the heightened scrutiny standard and is not subject to the home and community based settings rule. Federal government said County nursing homes that have assisted living can't accept Family Care dollars because they don't meet the home and community based setting by virtue of being on County grounds; that makes them an institution. So unless you go through heightened scrutiny

to show that our building is homelike, we cannot accept Family Care dollars. We are a different type of entity because we are a crisis stabilization unit, they went through our data, and said we do not have to go through the standard, so we can still get Family Care dollars. This is a big deal because quite a few of our clients are funded through Family Care, and they can continue to utilize the services.

Smart Goals for 2019

One of our Smart Goals is to provide detox services in conjunction with crisis stabilization services. So Somers is going to Madison with Samantha Behling (Director of Nursing: Nursing Home) and Mandy Woodward (Director of Nursing: Nicolet Psychiatric Center and CBRF) in March to look at costs of operation and architecture changes to the unit.

LAUNDRIE / HYLAND moved to receive and place on file the CTC Administrator Report including the NPC Monthly Report for February 2019. Motion carried unanimously.

6. Financial Report for Community Treatment Center and Community Services:
Eric Johnson, Finance Manager, distributed the February Financial report.

Johnson explained he didn't have a true financial statement for December and the end-of-year, so he did an estimated projection. It is not final, but it shows the major things discussed previously.

Community Services:

In the December 2018 financials that impact the year overall, there is an \$800k favorable adjustment better than budgeted for WIMCR and CCS cost report settlement. We were expecting a settlement, but not as favorable as received. Also \$600k just arrived which is an income maintenance RMS — random moment study — prior year settlement. Every few years, the State settles up with the Federal government regarding RMS and the impact for Community Services will be \$600k favorable. The December numbers also include a \$453k transfer from CTC to Community Services to reverse the same amount 2015 transfer of Community Services to CTC. Those items together create, in December, a \$1.6M favorable bottom line which will offset a similar unfavorable earlier in the year. If all goes well, it will show a \$68k favorable for the whole year.

Community Treatment Center:

The most important item is to recognize a budget adjustment that was planned to match the non-cash pension adjustments. We had actual expense of \$543k, with no budget to match, causing personnel costs to show we were over \$500k. This budget adjustment will correct this to show we were actually \$44k favorable for controllable operating personnel costs. Personnel costs are final. December shows the transfer of funds from CTC to Community Services showing a \$776k unfavorable, but leaves a year-to-date amount of \$500k compared to budget adjusted to \$1.2M unfavorable, which is depreciation and the pension adjustment. Both are non-cash issues which allows us to budget in the negative that does not require funding to support the expenses; they are accounting expenses. The end result is \$650k better than budget.

HYLAND / TRAN moved to receive and place on file the Financial Report for Community Treatment Center and Community Services. Motion passed unanimously.

7. Statistical Reports: a, b & c

Statistical Reports a and c were included within the Agenda Packet. Report b was distributed this evening to the Board.

TRAN: The voluntary mental illness statistics for BayHaven, why is it so high? The year-to-date for 2018 is the same as January of this year.

PRITZL: January is 24. The year-to-date are going to be the same as January (numbers) because it is just one month.

TRAN: So these are not new cases?

SOMERS: The same time period in 2018 was 24.

PRITZL: It just happened to match. The average daily census was 4.2 for 2018 year-to-date; this year is 7.0. What that tells you is we had the same number admissions of 24, but they stayed longer because the average daily census is higher. You can see that in the Average Length of Stay where in 2019 it was 15 days, but in 2018 it was 4 days. People are staying longer at Bay Haven.

LUND: Which isn't a bad thing.

PRITZL: Regarding 7b, the (CPS) handout tonight which is very different. We have been working on this; I wanted to walk through it. The bottom section explains what a CPS report is, what response time means, etc. The same information (is presented) like you have always been given in two tables on the page, it has been re-packaged as charts.

LAUNDRIE: It is cleaner.

PRITZL: It gives you a visual. It still has the same data table in terms of 2018 compared to 2019. You are seeing just an isolated data set of 2 years so I would caution you before you make any decisions based on trends. "Oh, it looks like CPS referrals are down and we are doing better." Yes, January is down; we will see what February looks like. We will still do year-to-date, cumulative, so it is the same as the tables you used to see. We just decided to put it as charts.

Service requests (on the right) is a newer piece that you have not seen. Service requests are referrals that we receive that aren't meeting the standard of child abuse/neglect allegation or safety concern. They are an indication that a family needs a service of some sort and there is a concern before it reaches that level (abuse/neglect) that we intervene.

The Response Time is so you can see a breakout of how our cases are screened and assigned with response times. The green part is 5 business days, means you have to get out within 5 business days...

LUND: So that means 88% of the...

PRITZL: These are numbers. Of the 120 screened-in reports above, this is how fast we had to respond. So if you have 21 "same-day" that means if you have an average of 20 business days in a month, every day we are going out on a same-day on a case. I wouldn't say it works out that way though, some days it is 4 people went out on cases, and then you might have 3 days with no one going out on a case same-day as an urgent response. It all depends on the day.

LUND: It depends on the situation.

PRITZL: Correct. So every time we screen a report, we have to decide how fast we respond. If there is a present-danger threat, injury, risk with maltreatment in the home right now, incapacitated parents... we going out right away usually with law enforcement to make some decisions. So that gives you the Response Time picture.

And then regarding Allegations, we gave you a breakout of that, those are numbers, not percentages.

LUND: So some of those responses... law enforcement is called in, kids are there, parents are being hauled away, somebody has to take care of those kids right away. So you are

going to be called out right then. That would account for the 21 that would be situations like that.

PRITZL: We are responding right away to make those safety decisions – it could be relatives, could be a foster home; it depends on the situation and the resources, but those decisions are made right away.

HYLAND: I really like this (the new CPS report). It is a very good visual.

PRITZL: The allegations of maltreatments are there (on the report) too. Those are numbers, not percentages. If you had a calculator, and went through and totaled them, you'd say it doesn't equal 120, it equals more than that. That's because you can have more than one allegation on a referral; you could have physical abuse and sexual abuse – two allegations, but one report.

TRAN: Do the kids make the allegations? Who is making the allegations?

PRITZL: Whoever is reporting to us.

LUND: Some are teachers, anyone within the school system is a mandated reporter, and if they see anything like strange bruises or something on a kid, then they report.

LAUNDRIE: It is interesting to see the unborn child abuse. Tiny (number), but I am happy to see that. Would that be drinking?

HYLAND: I noticed that too... it caught my eye. I was a little surprised.

LUND: Drinking or drugs...substance use, typically.

PRITZL: We wanted to give you something different; same information you have always received – actually more – presented a different way.

TRAN: Regarding report 7c, some areas are highlighted blue – the font is blue, why? Is it done for a reason?

PRITZL: I am looking at the pattern. I will ask our contract person why they were colored that way because these are all normal contracts that we have had. I don't want to venture a guess as to why without talking to her.

HYLAND / BRUNETTE moved to receive the reports and place on file. Motion passed unanimously.

8. **Request for New Non-Continuous Provider & New Provider Contract:**
Please refer to the Agenda Packet which includes this information for February.

LAUNDRIE / HYLAND moved to receive and place on file the New Non-Continuous Provider and New Provider Contract Report. Motion passed.

9. **Communication Regarding Human Services Board Attendance.**
Vice Chair Paula Laundrie requested this item be added to the agenda.

Laundrie asked if there are any bylaws or suggestions so we don't continue to run into issues reaching quorum; for example, she asked if more people can be appointed to this Board.

LUND: We are missing one (board member). We need one more appointed.

LAUNDRIE: Being on this board for 15+ years, we have not run into this problem (not having quorum) as much as we have the last couple years. If you are appointed to this Board by Brown County, we owe it to the citizens to attend as much as possible. I don't

know if anyone else feels the same way. We all have things come up. I had a friend pass away this afternoon...

HYLAND: And you are here. I think your point is well taken. When I miss, it is for travel. Do you think it is pertinent if you are going to be a Board Member that you attend a certain percentage or number of meetings?

LUND: We need to look at members that are missing months on end, and whether they want to be on it. It is a sensitive subject.

TRAN: Can we expand the Board to include more members so we are not having this issue?

LUND: It shouldn't be hard to get 5 out of 9 to attend. We also need to look at the Officers again, because we have not voted on that in a long time.

LAUNDRIE: One is the Secretary that has not been here.

PRITZL: Is that all written out?

LUND: There are rules.

PRITZL: And they are in, where?

LUND: They are under State statutes.

PRITZL: The Board composition is all there. As to this Board being created, there is a County ordinance that creates the Human Services Board.

LUND: We were talking about the ad hoc committees at the Executive Committee, in that every two years you are to reaffirm and have officer votes.

PRITZL: This is actually a statutorily-required board.

LUND: Yes, by the State of Wisconsin.

PRITZL: So this Board is going to exist no matter what. If I may, on the attendance piece... I think, what is challenging from my perspective, if we ask people if they want to continue (on the Board), they indicate they want to continue. But without some attendance requirement, which I have been on some boards or committees that state you must attend 50% of the meetings. I don't know if you'd ever want to go in that direction, but you would have to look at the County ordinance that created this Board and then potentially put it in...

LUND: Let's look at the ordinance, and review with Corp Counsel where we are going to be at with this. Didn't we have 3 cancelled meetings last year? 3 out of 12 meetings cancelled – that's 25% of your meetings cancelled. That's a lot if you ask me.

LAUNDRIE: I agree.

BRUNETTE: Short of a policy change, I would ask the County Executive (Troy Streckenbach) to let people know as they are appointed on this Board, we are going to require attendance and to set that expectation. If they are not willing to make that commitment, this is probably not the committee for them. I think there are a lot of people in the community, if they knew there was an opening on this committee, they would love to begin their service in government and take it very seriously. Not that everyone here doesn't... I'm not saying that.

LUND: I understand what you are saying, Jesse. I think some have health concerns or other things that they cannot make it, but I think we need to have better attendance. We should be able to come up with 6 people out of 9. I would take this communication and refer to the Administration to figure it out; to (County Executive) Troy and myself.

LAUNDRIE / TRAN made the motion to refer this communication to Administration. Motion passed unanimously.

10. Other Matters:

Supervisors Lund and Tran thanked the students from University of Wisconsin-Green Bay and Concordia College for attending this evening's Human Services Board meeting.

Realizing their attendance was due to a homework assignment,

TRAN / BRUNETTE moved to suspend the rules to open the floor to interested parties to speak and ask questions. Motion passed unanimously.

Supervisor Lund recognized University of Wisconsin-Green Bay student, Paige Osmunson.

Ms. Osmunson said she and the other students attended the meeting to look at the structure, commitment and impact the Human Services Board does for the community.

LAUNDRIE: Very timely.

LUND: Paula (Laundrie) and I have been on this Board for 15 years. We have done a lot with Child Protection. We make recommendations to the County Board as to spending on certain things and certain needs the County has to have. I would say, Child Protection is one of the number one issues; it's number one, really, in the whole state of Wisconsin.

PRITZL: That's true. It's the priority.

Hearing no other questions, Supervisor Lund called for a motion to return to regular order.

TRAN / HYLAND made the motion to return to regular order. Motion passed unanimously.

11. Adjourn Business Meeting:

LAUNDRIE / HYLAND moved to adjourn. Motion passed unanimously.

Supervisor Tom Lund adjourned the meeting at 6:21 p.m.

Next Meeting: Thursday, March 14, 2019 at 5:15 p.m.
Sophie Beaumont Building
Boardroom A
111 N. Jefferson St.
Green Bay, WI 54301

Respectfully Submitted,
Catherine Foss
Office Manager

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: February 14, 2019

Re: Executive Director's Report

Sophie Beaumont Building Moves and Updates

All Health & Human Services staff members from Youth Justice and the Child and Adolescent Behavioral Health Unit have moved from the Mezzanine level to the 1st floor of the Sophie Beaumont Building. The Mezzanine level is now being prepped for Public Health staff members to move in at the end of February, with Public Health being ready for the public on March 4th.

Food Share Benefits

At the last meeting we discussed concerns related to the partial Federal government shutdown related to Food Share benefits. February benefits were issued and available to participants on January 20th. This is early for all recipients, and would have followed some benefits that were available less than a week earlier. The department recently was made aware that March benefits will be made available to all participants on March 1st. Normally, benefits would have been issued between March 2nd and March 15th. A decision was made at the state level to issue all benefits earlier in the month to reduce strain on participants.

New Department of Children and Families (DCF) Secretary

I had the opportunity in January to meet with the new DCF Secretary, Emilie Amundson, along with other directors from large counties. Some of this time was spent providing an overview of the department and discussing the county advocacy efforts for additional funding (\$30M) to support child welfare services.

Secure Residential Care Center for Children and Youth (SRCCCY)

The Wisconsin Department of Corrections drafted the emergency rule (DOC 347) related to the program and facility requirements for SRCCCY's. Health and Human Services staff and Sheriff's Office staff have been reviewing the requirements to determine the impact on existing programs as well as potential options for Brown County related to this new facility type. The

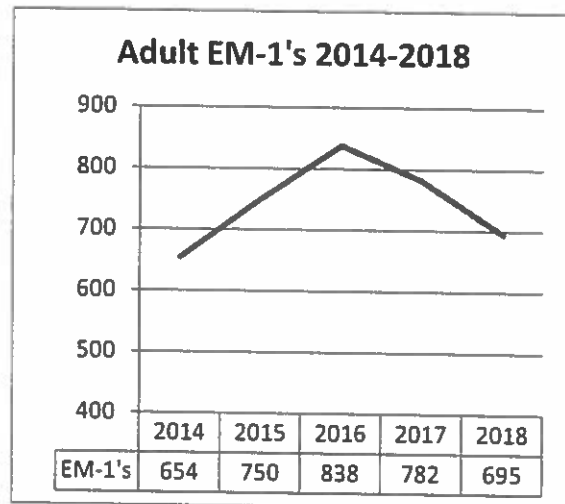
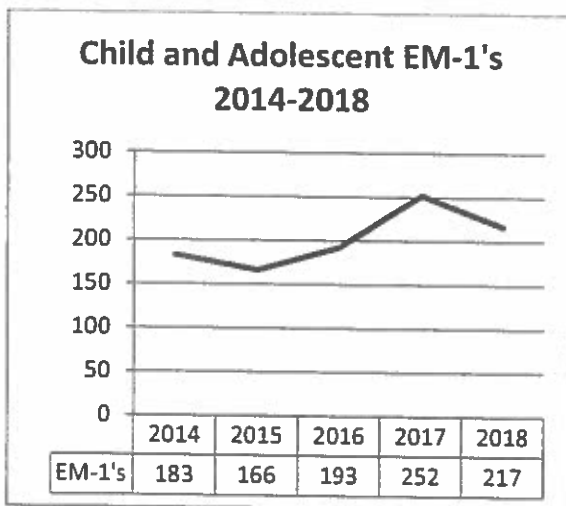
original timeline for this change in youth corrections required counties to submit a proposal for grant funding by March 31, 2019 to a newly formed state grant committee. However, committee members have not been identified, and the grant application requirements are not available as of this date.

Criminal Justice Services

The position for the Criminal Justice Services Manager remains open for applicants through February 15th, and a first round of interviews of qualified initial applicants was completed recently. The position remains open for applications to ensure a qualified pool is available. The existing treatment court services staff continue to provide services under the structure in place in 2018, and the Day Report Center is continuing operations under Family Services for participants screened and accepted as of the end of December, 2018. In some situations new referrals are being accepted provided the participant is likely to complete services by the end of June as this is the identified time frame for county staff to provide services.

Emergency Detentions

Emergency mental health detentions (EM-1's) for both children and adults were lower in 2018 compared to 2017. This information is presented in the charts that follow



2018 Mental Health Initiative Service Numbers

This is a brief summary of the number of people served in each component of the initiative. Final invoices and authorizations are being processed for 2018, and it is possible these numbers could increase.

Mobile Crisis Services:

- An average of 156 in-person mobile crisis contacts occurred monthly
- Contacts occurred within 30 minutes an average of 80% of the time

Detoxification Services:

- 35 individuals received detoxification services in 2018
- 2 people had repeated admissions

Residential Treatment Services

- 53 people served through contracted providers
- 4 different residential treatment providers were used to match consumer needs

Day Report Center:

- 170 people successfully completed their terms of supervision
- An average of 138 people participated in Day Report Center services per month

BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center
3150 Gershwin Drive
Green Bay, WI 54305-2188



Ed Somers, Hospital & Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

February CTC Monthly Report

1. **Patient Care Issues**- We have updated our process for individuals voluntarily presenting for service at CTC. Work continues on ligature risk assessment, new beds to help reduce these risks have arrived and installation has begun.
2. **Contracted Services Issues** – We are working with Aramark to resolve some laundry issues at CTC.
3. **Summary of patient complaints**- There was one grievance filed in the month of January that related to a client's personality conflict with a staff member. The grievance was investigated and reviewed without substantiation of a rights violation.
4. **Federal/State Regulatory Concerns**- Two reports were filed with the Office of Caregiver Quality regarding complaints about caregivers on Nicolet Psychiatric Center and Bayshore Village. Neither complaint could be substantiated, however the reports were filed per code requirements.
5. **Approval of Medical Staff appointments**- There were no medical staff appointments approved in January.
6. **Other Business**- Received official notification that Bay Haven will not need to undergo the heightened scrutiny standard and is not subject to the home and community based settings rule. We will continue to be allowed to receive Family Care funding for crisis stabilization services.

Respectfully submitted by: Ed Somers



Community Treatment Center

Summary Through 12/31/18

** PROJECTION - NOT FINAL **

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
REVENUE									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.87	.00	3,199,210.00	.00	100	3,001,525.00
Intergov Revenue	4,054,366.00	.00	4,054,366.00	372,247.67	.00	4,683,455.96	(909,089.96)	116	3,856,830.27
Public Charges	3,855,542.00	.00	3,855,542.00	374,951.70	.00	4,606,493.89	(920,951.89)	119	3,632,639.42
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	108,458.73	.00	1,483,070.11	344,521.89	81	2,064,573.19
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	58,565.00	.00	100	34,113.00
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,122,258.97	\$0.00	\$14,030,794.96	(\$1,485,519.96)	108%	\$12,589,680.88
EXPENSE									
Personnel Costs	9,221,503.00	593,529.00	9,815,032.00	1,003,243.26	.00	9,770,607.26	44,424.74	100	9,702,711.61 (1)
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	895,320.19	.00	4,789,941.68	(442,391.68)	110	4,373,956.15 (2)
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62
EXPENSE TOTALS	\$13,582,926.00	\$604,756.00	\$14,187,682.00	\$1,898,563.45	\$0.00	\$14,561,854.52	(\$374,172.52)	103%	\$14,113,206.38
Grand Totals									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,122,258.97	.00	14,030,794.96	(1,485,519.96)	108%	12,589,680.88
EXPENSE TOTALS	13,582,926.00	604,756.00	14,187,682.00	1,898,563.45	.00	14,561,854.52	(374,172.52)	103%	14,113,206.38
Grand Totals	(\$649,407.00)	(\$543,000.00)	(\$1,192,407.00)	(\$776,304.48)	\$0.00	(\$543,000.00)	(\$649,407.00)		(\$1,523,525.50)

NOTES:

- (1) Personnel Costs includes proposed Budget Adjustment of \$543,000 to match actual non-cash Pension Adjustment expense recorded in 2018.
 (2) December includes \$453,000 proposed transfer to CS to reverse a transfer for the same amount from CS to CTC in 2015.



Community Services

Summary Through 12/31/18

** PROJECTION - NOT FINAL **

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
REVENUE									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	16,172,778.00	.00	100	15,543,199.00
Intergov Revenue	33,121,654.00	(62,397.00)	33,059,257.00	4,394,982.71	.00	33,820,254.26	(760,997.26)	102	33,564,472.37 (1)
Public Charges	1,883,072.00	275,000.00	2,158,072.00	156,506.10	.00	2,072,965.59	85,106.41	96	2,057,908.64
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	14,911.34	.00	189,885.22	(32,905.22)	121	155,963.53
Other Financing Sources	.00	276,882.00	276,882.00	\$25,948.23	.00	793,018.61	(516,136.61)	286	1,354,313.00 (2)
REVENUE TOTALS	\$51,344,504.00	\$479,465.00	\$51,823,969.00	\$6,440,079.88	\$0.00	\$53,048,901.68	(\$1,224,932.68)	102%	\$52,675,856.54
EXPENSE									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,733,841.76	.00	19,716,450.24	(159,522.24)	101	18,865,682.71
Operating Expenses	32,046,376.00	189,257.00	32,235,633.00	3,081,608.34	(.50)	33,233,551.28	(997,918.28)	103	34,104,353.03
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
EXPENSE TOTALS	\$51,344,504.00	\$479,465.00	\$51,823,969.00	\$4,815,450.10	(\$0.50)	\$52,980,538.55	(\$1,156,569.55)	102%	\$53,017,416.34
Grand Totals									
REVENUE TOTALS	51,344,504.00	479,465.00	51,823,969.00	6,440,079.88	.00	53,048,901.68	(1,224,932.68)	102%	52,675,856.54
EXPENSE TOTALS	51,344,504.00	479,465.00	51,823,969.00	4,815,450.10	(.50)	52,980,538.55	(1,156,569.55)	102%	53,017,416.34
Grand Totals	\$0.00	\$0.00	\$0.00	\$1,624,629.78	\$0.50	\$68,363.13	(\$68,363.13)		(\$341,559.80)

NOTES:

(1) December includes \$800,000 favorable adjustment for WIMCR/CCS 2017 cost report settlement and \$600,000 favorable IM RMS prior year settlement.

(2) December includes \$453,000 proposed transfer from CTC to reverse a transfer for the same amount from CS to CTC in 2015.

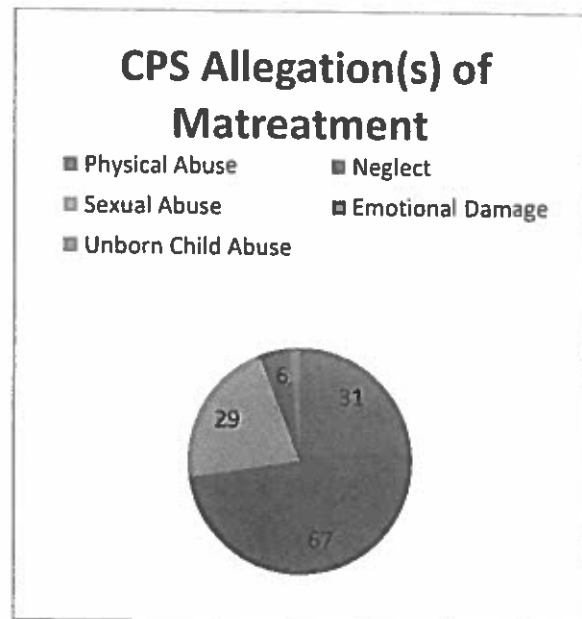
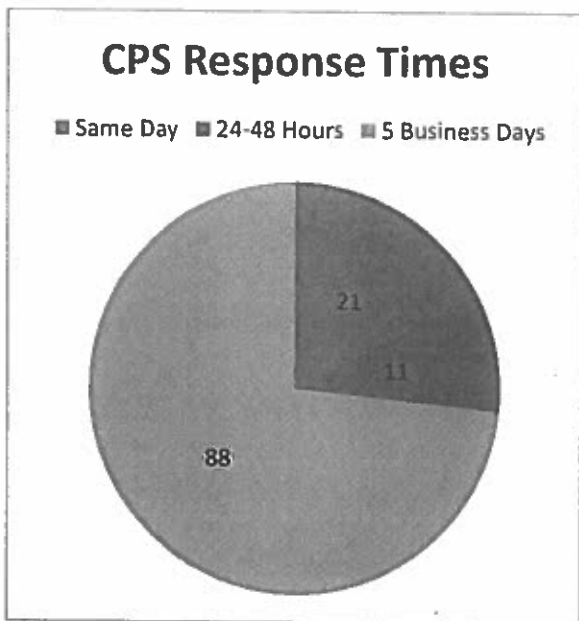
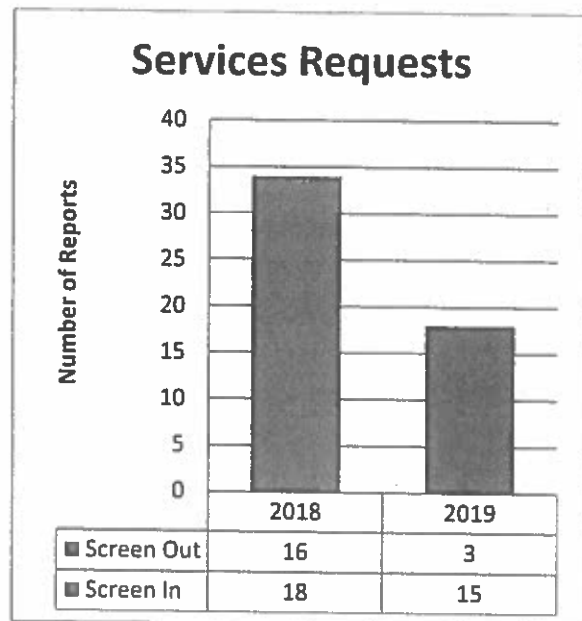
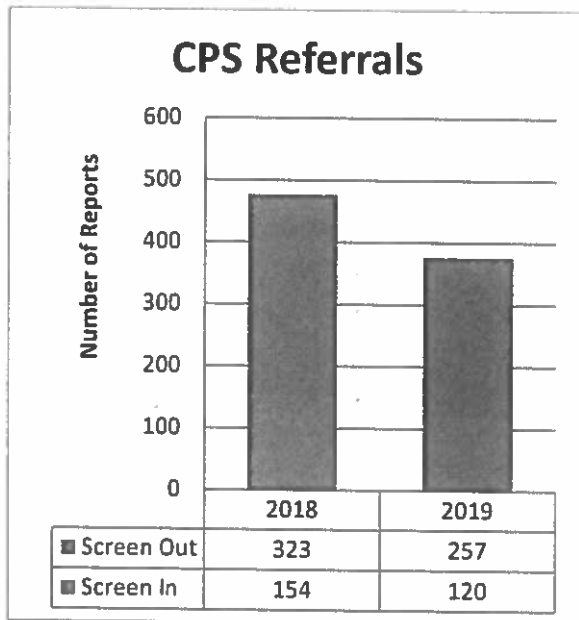
**BROWN COUNTY COMMUNITY TREATMENT CENTER
JANUARY 2019 BAY HAVEN STATISTICS**

	JANUARY	YTD 2019	YTD 2018		JANUARY	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	24	24	24	AVERAGE DAILY CENSUS	7.0	7.0	4.2
Emergency Detention - Mental Illness	0	0	0				
Return from Conditional Release	0	0	0	INPATIENT SERVICE DAYS	217	217	131
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	0	0	BED OCCUPANCY	44%	44%	28%
Other - EPP	0	0	2				
TOTAL	24	24	26	DISCHARGES	21	21	24
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	319	319	89
Readmit within 30 days	1	1	1				
				AVERAGE LENGTH OF STAY	15	15	4
IN/OUT	3	3	4				
ADMISSIONS BY COUNTY				AVERAGE LOS BY COUNTY			
Brown	21	21	23	Brown	22	22	5
Door	1	1	1	Door	10	10	4
Kewaunee	1	1	0	Kewaunee	2	2	0
Oconto	1	1	1	Oconto	2	2	2
Marinette	0	0	0	Marinette	0	0	0
Shawano	0	0	1	Shawano	0	0	7
Waupaca	0	0	0	Waupaca	0	0	0
Menominee	0	0	0	Menominee	0	0	0
Outagamie	0	0	0	Outagamie	0	0	0
Manitowoc	0	0	0	Manitowoc	0	0	0
Winnebago	0	0	0	Winnebago	0	0	0
Other	0	0	0	Other	1	1	4
TOTAL	24	24	26	TOTAL	15	15	5

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JANUARY 2019 NICOLET PSYCHIATRIC CENTER STATISTICS**

	JANUARY	YTD 2019	YTD 2018		JANUARY	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	15	15	11	AVERAGE DAILY CENSUS	13.2	13.2	11.9
Emergency Detention - Mental Illness	36	36	46				
Return from Conditional Release	7	7	8	INPATIENT SERVICE DAYS	408	408	368
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	1	1	0	BED OCCUPANCY	82%	82%	74%
Other	0	0	0				
TOTAL	59	59	65	DISCHARGES	57	57	69
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	321	321	362
Readmit within 30 days	6	6	5				
				AVERAGE LENGTH OF STAY	6	6	5
IN/OUT	4	4	1				
				AVERAGE LOS BY COUNTY			
ADMISSIONS BY COUNTY							
Brown	49	49	53	Brown	7	7	6
Door	1	1	2	Door	20	20	4
Kewaunee	0	0	0	Kewaunee	0	0	0
Oconto	2	2	5	Oconto	5	5	4
Marinette	0	0	2	Marinette	0	0	5
Shawano	2	2	0	Shawano	5	5	0
Waupaca	0	0	0	Waupaca	0	0	0
Menominee	0	0	0	Menominee	0	0	0
Outagamie	2	2	2	Outagamie	3	3	3
Manitowoc	0	0	0	Manitowoc	0	0	4
Winnebago	0	0	0	Winnebago	0	0	0
Other	3	3	1	Other	3	3	8
TOTAL	59	59	65	TOTAL	6	6	5

Child Protection Statistics: January, 2019



CPS Referrals and Services Requests: Reports regarding concerns for children are categorized in two ways: Child Protective Services (CPS) Referral and Services Request. This data illustrates the comparison between 2018 and 2019 in each category. If screened in, each require the attention of child protection staff to a varying degree.

CPS Response Times: When a case is screened in as a Child Protective Services Referral it is assigned a response time. Each of these time frames indicate when a worker is to make face to face contact with children and their parents in order to assess for child safety.

CPS Allegation(s) of Maltreatment: Each CPS report includes alleged maltreatment. It is not uncommon to identify more than one at the point of the referral; therefore the numbers identified above equate to more than the total number of screened in cases per month.

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast WI	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	11/26/18	\$50,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/27/18	\$600,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	11/26/18	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/19/18	\$90,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/19/18	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/18	\$930,000
Anderson, Campbell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/26/18	\$60,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/19/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	11/26/18	\$695,000
Assisted Living by Hillcrest (Allouez Parkside Village #1 and #2)	CBRF (assisted living) for APS use	At-risk adults	APS	12/10/18	\$75,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/26/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	11/19/18	\$250,000
Berry House (Robert E. Berry House)	CBRF (assisted living) that takes individuals with backgrounds in violent crimes	MH	Behavioral Health	1/17/19	\$75,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	12/4/18	\$275,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/19/18	\$500,000
Boys' Town (Nebraska) - THEIR CONTRACT, NOT OURS	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	11/26/18	\$160,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/26/18	\$17,500
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	11/27/18	\$75,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/26/18	\$10,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/26/18	\$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	11/26/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	11/19/18	\$10,000
Comfort Keepers	Supportive home care services	At-risk adults	APS	11/19/18	\$20,000
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/26/18	\$50,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	11/19/18	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$200,000
Deer Path Assisted Living Inc	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/19/18	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain Injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/26/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/26/18	\$30,000
Encompass Child Care	Child day care	Children	CPS	12/4/18	\$50,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	11/19/18	\$22,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/26/18	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/18	\$28,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP JJ, CSP	12/20/18	\$3,000,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders		11/26/18	\$290,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/26/18	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health JJ	11/29/18	\$200,000
Friendship House	Group home for juvenile offenders	Juvenile offenders		11/26/18	\$100,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	11/19/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	to Molly 11/29/18	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/26/18	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/19/18	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	11/26/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	11/26/18	\$510,000
GT Mobility & Services	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/10/18	\$95,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/4/18	\$10,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	11/19/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/19/18	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	11/27/18	\$55,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/19/18	\$75,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	11/27/18	\$50,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	1/3/19	\$1,850,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	11/26/18	\$150,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	11/27/18	\$90,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	11/27/18	\$950,000
KUEHG - Kindercare	Child day care	Children	CPS	11/27/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/27/18	\$280,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/19/18	\$30,000
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	11/26/18	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/19/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/17/18	\$615,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/26/18	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	12/10/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	11/19/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	11/27/18	\$20,000
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	CLTS	12/10/18	\$20,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/26/18	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/19/18	\$300,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/19/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/20/18	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$50,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	11/26/18	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/20/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/19/18	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	11/26/18	\$40,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/18	\$250,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/19/18	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	11/29/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/26/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	11/26/18	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/19/18	\$275,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/19/18	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/26/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/26/18	\$500,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	11/19/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/19/18	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	11/26/18	\$30,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/18	\$22,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/19/18	\$100,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	11/26/18	\$250,000
Tellurian	Residential detox	AODA	Behavioral Health	11/26/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/26/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	11/19/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/19/18	\$1,400,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/19/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/13/18	\$1,400,000
Walking and Wheeling	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	12/10/18	\$85,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	11/19/18	\$200,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/26/18	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/19/18	\$42,000
TOTAL					\$23,802,086

Brown County Health and Human Services
New Non-Contracted and Contracted Providers
February 7, 2019

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Supplies reimbursement for foster CPS child	\$10,000	12/15/18
Individual	Ongoing respite for a CPS child	\$10,000	12/19/18
Individual	Ongoing respite for a CPS child	\$10,000	12/19/18
Individual	Ongoing respite for a CPS child	\$10,000	12/20/18
Individual	Ongoing respite for a CPS child	\$10,000	12/27/18
Master's Driving School	Driving assessment for disabled CLTS child	\$10,000	12/28/18
Individual	One-time respite for CPS child	\$10,000	1/10/19
Individual	Supplies reimbursement for foster CPS child	\$10,000	1/14/19
Lochman Enterprises	Rent payment for CPS family	\$10,000	1/15/19
Vantage Point Properties	Rent payment for CPS family	\$10,000	1/15/19
Schomaker Properties	Rent payment for CPS family	\$10,000	1/22/19
Step Ahead Childcare	Day care for CPS children	\$10,000	1/22/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Berry House	CBRF (assisted living) that takes individuals with violent crimes	Mental Health	\$75,000	1/1/19

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday February 18, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Dave Landwehr
Michael Lefebvre
Mike VanLanen
Bill Seleen
Doug Martin
Norb Dantine

Excused: Mark VandenBusch, Vice-Chair
Bud Harris

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Samantha Jerome, Brown County P&RR
Ben Hintz, Brown County P&RR
Chris Anderson, Foth
Sara Beine, Foth
Travis Coenen, Town of Wrightstown
Brian Roebke, Wrightstown Spirit

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike Van Lanen and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Meeting Minutes of January 21, 2018

A motion to approve the January 21, 2018 meeting minutes was made by Norb Dantine and seconded by Mike Lefebvre. Unanimously approved.

5) Announcements/Communications

Dean Haen stated that the Brown County Resource Recovery department was working on a policy for communication between the department and the Landfill Monitoring Committee

(LMC) for the town of Holland. The County has put together a policy using a software called Box. All LMC members and attorney information was entered as well as Dean Haen's, Chad Doverspike's and Mark Walter's. When new documents are entered, members of the Box receive a notification. Norb Dantine asked if notifications are sent when an individual looks at a document. Mr. Haen answered "yes".

6) 2018 Resource Recovery Annual Report

Mr. Haen explained that the report starts off with a message from the director describing how last year went in terms of new changes at the Hazardous Material Recovery facility as well as a couple of new pieces of equipment. Efforts for the Plan of Operation for the South Landfill (SLF) continued as well as leachate management options and wetland delineation.

Mr. Haen reported that municipal and commercial solid waste grew significantly in the past year. The numbers for recycled tires have increased since past years, possibly due to the fact that there are fewer outlets for them. Brown County seems to be the place with the lowest cost. Appliance numbers have stayed relatively the same. Wood waste program has been eliminated due to no market for wood as fuel. Construction and demolition numbers have decreased due to the fact that the program was stopped mid-2018. Shingles numbers have also decreased.

Recycling has stayed mostly the same since past years. Types of recycling have changed, and in turn bottles, glass, aluminum cans and other plastics are lighter than they used to be. Because of this, Brown County is handling more pieces of recycling but at a lower weight. The Food Waste and Organics Drop-off Program has seen a big jump from previous years. Hazardous waste and product exchange remains level. Recycled material has increased slightly and is a good sign that the County is finding ways to recycle more. Electronics has slightly increased and pharmaceuticals have declined slightly.

In regards to financial reserve funds, Mr. Haen explained that nothing yet has been spent for the SLF, when construction begins funds will be drawn down. Personnel costs were a little higher due to a pension adjustment. Operating expenses were a little under budget.

The Resource Recovery's 2018 season goals that were completed include:

- Marketed recycling services to neighboring counties and made retention calls to existing municipal customers
- Marketed landfill and resource recovery services to neighboring counties and made retention calls on existing municipal customers
- Conducted Hazardous Material Recover Process Map for collection, storage and processing of hazardous materials
- Work completed on South Landfill wetland delineation
- Excavation of South Landfill Clay
- Agricultural Land Lease and Farm Building Lease were awarded for a 15-year term
- Replaced Solid Waste Transfer Station compactor, Recycling Transfer Station Front-End Loader and HVAC unit
- Determined strategy for dealing with South Landfill mass balance of clay

Goals still in progress for 2018 include:

- Evaluate leachate management option for South Landfill
- Advance South Landfill Plan of Operation and submit for WDNR approval
- Convert existing Gas-to-Energy plant to passive flare including building modifications and sale of existing equipment
- Evaluate existing BOW Landfill Agreement and potentially renegotiate extension

Deferred goals include:

- Revise *2013 5-year BOW Solid Waste & Resource Recovery Management Plan*
- Assess leasing of non-landfill land to Dynamic Concepts for animal waste biogas digester facility
- Conduct BOW Waste Technology Committee research

New goals for 2019 include:

- Modifications to the Solid Waste Transfer Station Building to include an additional scale, by-pass land and scale kiosks
- Public versus private construction and operations of the South Landfill
- Execute South Landfill leachate discharge and treatment agreements
- Receive WDNR approval of Plan of Operation for South Landfill
- Implement conversion plan for Gas-to-Energy plant
- Revise *2013 5-year BOW Solid Waste & Resource Recovery Management Plan*
- Market recycling and landfill services to new customers and make retention calls
- Complete BOW Diversion Committee evaluation of mattress recycling
- Evaluate existing BOW Landfill Agreement and potentially renegotiate extension
- Excavate and additional 20,000 cubic yards of South Landfill Phase 1 clay

Mike Van Lanen asked what is done with collections from the Organics and Food Waste program. Mr. Walter answered that material collected through the program continues to be transported by Sanimax to University of Wisconsin-Oshkosh. The number of families signing up for the program continues to grow.

A motion to approve was made by John Katers and seconded by Bill Seleen. Unanimously approved.

7) South Landfill Plan of Operation

Sara Beine and Chris Anderson from Foth presented the Solid Waste Board with a PowerPoint presentation on the Plan of Operation for the South Landfill.

Ms. Beine explained that the property covers 312 acres with the proposed limits of waste covering 70 acres of that. The proposed landfill will not be a perfect rectangle. Some wetlands on the property will need to be disturbed as they are within the limits of fill for the proposed landfill which will require permits and fees. Baseline monitoring will be finishing up the last rounds of monitoring within the next month.

Mr. Anderson discussed how by building the landfill, the Resource Recovery Department will be essentially starting from scratch. Scales will need to be put in, roads will need to be improved upon, and maintenance buildings and employee amenities will need to be built.

Mr. Anderson further explained that the South Landfill will be dug in three phases: Phase 1 that is to be finished by January 2022, Phase 2 by 2024-2025 and Phase 3 by 2027-2028.

Haen noted that the Town of Holland Landfill Monitoring Committee members were invited to this meeting and presentation on the SLF Plan of Operation. The committee asked to be more informed. Powerpoint presentation will be proved to committee members.

8) Solid Waste Transfer Station Scalehouse and Scale Modifications

Mr. Doverspike presented the Solid Waste Board with a PowerPoint presentation of images depicting plans for the scalehouse remodel for the Solid Waste Transfer Station. Mr. Doverspike explained that in addition to the existing scalehouse remodel, a new scale will also be built which will require a RFB and new scale software will require a RFP. The scale software will have a RFID reader that will acknowledge what type of vehicle is going across the scale operator inside the building will confirm the transaction. Scale tickets will be printed immediately or sent electronically.

Remodeling for the existing scalehouse include bringing the operator window out towards the scale more so the operator is no longer reaching so far out of the window as well as turning the operator to face the hill so as to create a better sightline. A brightly painted bollard will also be added to deter vehicles from hitting the scalehouse.

9) Director's Report

Mr. Haen mentioned that weight limits will be imposed from March 15th until May. Mr. Doverspike explained that the number of loads per day increase at the Waste Transfer Station which will require weight limits to be in effect.

Mr. Haen explained that the BOW planning efforts will be discussed in closed sessions at the Brown, Winnebago and Outagamie Solid Waste Board meetings during the month of March.

10) Such other Matters as Authorized by Law

No other matters.

11) Adjourn

A motion to adjourn was made by Mike Van Lanen and seconded by Norb Dantinne. Unanimously approved. Meeting adjourned at 3:47 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department